

Keys to Success Taking eLearning Courses

The courses are structured in weekly sessions (one orientation week plus six academic weeks) - each week begins on Wednesday. Each session has assignments for you to complete ... readings, activities, discussion questions. After you finish the reading assignments (Wed, day 1), sit back and reflect on what you've read. Complete the activities (Thu, day 2) and spend some more time reflecting on what you already knew and what you may have learned from the readings and activities. On Fri, day 3, contemplate your original post (thread) to the discussion question and post it to the weekly discussion forum. During the rest of the week read **ALL** original posts of your classmates and reply to two or three that appeal to you (make sure to return from time to time that those threads to read the ongoing discussion). That's how the learning is done. No need to be online at any given time on any given day - but you should spend about 3-4 hours a week reading, doing activities, reflecting, composing, posting, replying. ***You must complete the weekly assignments in the assigned week.*** You must successfully complete 6 of 7 weekly assignments AND complete the course project to receive credit for the course - course projects are due within 30 days of the course end dates (extensions can be granted on a case-by-case basis).

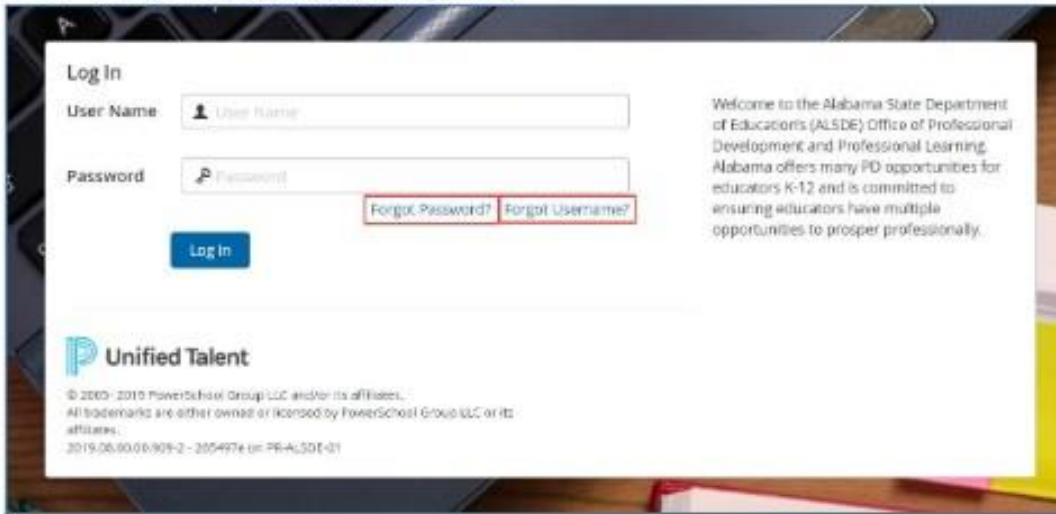
Registration Procedures

You can register online through [PowerSchool](#) for any of our online teacher professional development courses by following these simple instructions. If you do not have a current PowerSchool account or cannot access yours, please contact Rhett Cutts at rcutts@alsde.edu (334-694-4828).

PowerSchool Logging In and Getting Started

Welcome to PowerSchool Professional Learning. To find your Username and Password, follow the steps below.

1. Navigate to alsde.truenorthlogic.com



2. Use the **Forgot Username** link to have your username sent to your email address.
3. Use the **Forgot Password** link to reset your password.
4. Use your new username and password to log in to the system.

Searching for Courses

1. Once logged in, you will be directed to the home page. If courses have been recommended or required for you, they will display as a link on the Required Training or Recommended Training channels on the home page.
2. To search for a course, click on the **Courses** tab at the top of the page.
3. Use the **Course Search** channel to find a course by course #, Course Description, or keyword.



Course Search

Use quotation marks (e.g., "science in the classroom") to search for an exact phrase.

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4. You can also search for courses using the **Find Courses by Tags** and **Find Courses by Performance Standards** channels on the Courses page.

Registering for Courses

1. Once you have found the course you would like to attend, select from the desired Sections and click **Register**.

The screenshot shows a course page for '#182 AVID Socratic Seminars'. At the top, it says 'Instructor Led' and 'No Description Available'. Below this, there are three icons: 'Recommended', 'Credits', and 'Views 0'. A red box highlights the 'Select a section to register' section, which contains two rows of course sections. The first row is '#206 Summer Session 2019' with a date of '06/01/2019 @ 4:00 am' and 'Seats: 99 left of 100'. The second row is '#207 Fall Session 2019' with a date of '09/01/2019 @ 4:00 am' and 'Seats: 100 left of 100'. Each row has a 'Register' button.

Section	Date/Time	Seats
#206 Summer Session 2019	06/01/2019 @ 4:00 am	99 left of 100
#207 Fall Session 2019	09/01/2019 @ 4:00 am	100 left of 100

2. Review the course information including location and click **Next**.

The screenshot shows the 'Confirm Course Selection' page. It asks the user to confirm the following information to complete the course registration. The information is organized into two columns. The left column contains 'Course Information' and 'Section Notes'. The right column contains 'Training Location' and 'Facility Address'. A 'Next' button is highlighted with a red box at the bottom left.

Course Information

Course Title: AVID Socratic Seminars
Section: Summer Session 2019

Credit Types: How much do I have?	Credits	Hours	General
Inservice	-	10.0	\$10.00

Section Notes:
Class Dates: 06/01/2019 - 06/30/2019

Training Location

Facility Address:
Facility Street Address: 1234 Professional Learning Dr.
Facility City: Mobile
Facility State: AL
Facility Zip: 36602
Map

3. Congratulations, you are registered for your course!